



Dealer Plate Order and Certification of Sales

MVD Use Only

Vehicle Services Bureau

P.O. Box 201431, 302 N Roberts, Helena, MT 59620-1431 Phone (406) 444-3661 Fax (406) 444-0116 • dojdealerinfo@mt.gov

Dealer Name: _____ Dealer Number: _____

| Dealer Number(s) | (A) Application Fee | (B) Dealer Plates | (C) Demonstrator Plates | (D) Motorcycle Plates | (E) ID Cards | Total A, B, C, D, and E |
|---|---------------------|---|--|---|---|---|
| New or Used Vehicle Dealer | | _____ set(s) @ _____ per set = May only be ordered if selling motor vehicles | _____ plate(s) @ _____ per plate = _____ | _____ plate(s) @ _____ per plate = May only be ordered if selling motor cycles | If selling power sports vehicles (see 5 on page 2) 2 cards provided with application Additional _____ card(s) @ _____ per card = _____ based upon previous years' power sports sales | A) _____ B) _____ C) _____ D) _____ E) _____ Total _____ |
| Used Vehicle Dealers: The sale of less than 12 retail* vehicles during the expiring license term requires an additional renewal fee of _____. | | | | | | _____ |
| Wholesale Dealer | | Not applicable | _____ plate(s) @ _____ per plate = _____ | _____ plate(s) @ _____ per plate = _____ | If selling power sports vehicles (see 5 on page 2) 2 cards provided with application Additional _____ card(s) @ _____ per card = _____ based upon previous years' power sports sales | A) _____ C) _____ D) _____ E) _____ Total _____ |
| Wholesale Vehicle Dealers: The sale of less than 12 wholesale** vehicles during the expiring license term requires an additional renewal fee of _____. | | | | | | _____ |
| Auto Auction Dealer | | Not applicable | _____ plate(s) @ _____ per plate = _____ | _____ plate(s) @ _____ per plate = _____ | If selling power sports vehicles (see 5 on page 2) 2 cards provided with application Additional _____ card(s) @ _____ per card = _____ based upon previous years' power sports sales | A) _____ C) _____ D) _____ E) _____ Total _____ |
| Original fee | | | | | | |
| Renewal fee (see (3) on page 2) | | | | | | |
| Broker Dealer | | Not applicable | Not applicable | Not applicable | Not applicable | _____ |
| Courtesy plates _____ plate(s) @ _____ per set Courtesy plates are issued in accordance with MCA 61-4-130 | | | | | | _____ |
| New Vehicle Dealer ONLY - Loaner plates _____ plate(s) @ _____ per set Loaner plates are issued in accordance with MCA 61-4-201 | | | | | | _____ |
| Subtotal | | | | | | _____ |
| 3% Administrative Fee (All fees include 3% administrative fee (automatically calculated on this form) per MCA 61-3-111) | | | | | | _____ |
| TOTAL AMOUNT DUE | | | | | | _____ |



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Certification of Sales

When certifying the number of vehicles sold, be sure to show the total number of retail (1) and wholesale (2) sales for the current license year.

| | | | | |
|---|--------------------------|--|--|-------------------------------|
| Selling Period for Current License Year | Vehicle Types | | Number of Vehicles Sold During Current License Year | |
| From: | | | Retail Vehicles (1) | Wholesale Vehicles (2) |
| To: | New Vehicles (4) | | | |
| | Used Vehicles (4) | | | |
| | Power Sport Vehicles (5) | | | |

- (1) Montana Code Annotated (MCA) 61-4-201 defines "retail sale" as the sale of [a vehicle] by a dealer to a person for purposes other than resale. A transfer between a dealer, wholesaler, or auto auction and another dealer, wholesaler, or auto auction is not a retail sale and will not be considered as a retail sale.
- (2) A wholesale sale is the sale of a used motor vehicle, motorcycle, power sports vehicle, or trailer to a dealer, auto auction, or another wholesale dealer.
- (3) Dealers who hold an Auto Auction license must provide a list of all employees who are eligible to use the demonstrator plates.
- (4) A new or used vehicle consists of the following vehicle types: bus, motor home, sport utility, street legal motorcycle, passenger car, street legal quadricycle, special mobile, trailer, travel trailer, truck, and van.
- (5) Power sport vehicle includes a motorboat, a personal watercraft, a snowmobile, or a motorcycle/quadricycle for off-highway use only.

Certification

I _____ hereby certify under penalty of law (MCA 45-7-203 Unsworn Falsification to Authorities) that on this date _____:

- I am the person whose name appears above
- The statements made and information contained on this form are true and correct to the best of my knowledge, information and belief
- If signing for a business entity or trust, I have full authority to do so
- I authorize the insurance company to release all general liability insurance policy information to the state of Montana, Title and Registration Bureau
- My name, as it appears above, is intended for the purposes of this document to be my genuine signature and acknowledgment of this form.
- Electronically sign here to submit via email..... _____
Electronic signature of owner/corporate officer
- Or print and sign below if scanning, faxing, or mailing form.

Signature of owner/corporate officer (If corporate officer, give title) (This is my legal signature)

Date